

Cyngor Tref Abergele

AGENDA

Cyfarfod Cyffredinol y Cyngor i'w gynnal ar Dydd Iau, 6 Mehefin 2019 am 6.45y.h.yn Neuadd y Dref, Ffordd Llanddulas, Abergele.

The Ordinary Meeting of the Council to be held on Thursday 6th June 2019 at 6.45pm in the Town Hall, Llanddulas Road, Abergele.

1. **Cofrestr Presenoldeb - Attendance Register**
2. **Ymddiheuriadau am Absenoldeb – Apologies for Absence**
3. **Yn absennol heb ymddiheuriad- Absence without Apology**
4. **Datganiad o Ddiddordeb: Côt Ymddygiad - Declaration of Interest: Code of Conduct**
Atgoffir aelodau ei bod yn rhaid iddynt ddatgan **bodolaeth a natur** unrhyw fantais personol (gan ddefnyddio'r ffurflen a ddarperir ar gyfer y pwrpas hwnnw).
Members are reminded that they must declare the existence and nature of any personal interests (using the form provided for this purpose).
5. **Visitor to the Council**
 - (a) To welcome Mr. .Malcolm Hughes from the Historical Recreation Society, who was invited by members to provide an overview of the proposed event in Pentre Mawr Park
 - (b) To receive a copy of the information previously received by the Council (CF1 page 1-3)
6. **Election of Deputy Mayor for the year 2019/20**
Installation of the Deputy Mayor and Signing of the Declaration of Acceptance of Office deferred from Annual Meeting as the Deputy Mayor Elect Cllr Alan Hunter and his wife the Cheryl were unable to attend.
7. **Announcements by the Mayor**
8. **Cofnodion - Minutes**
Derbyn, cymeradwyo ac arwyddo fel yn gywir gofnodion y cyfarfodydd canlynol.
To receive and approve as a correct record the Minutes of the following meetings:
 - (a) Ordinary Meeting, held on the 4 Ebrill/April 2019
 - (b) Annual Meeting, held on the 9th May 2019
9. **Gohebiaeth - Correspondence**
- DERBYN ac YSTYRIED yr eitemau gohebiaeth canlynol/To RECEIVE and CONSIDER the following items of correspondence:
 - (a) Mayor's Diary - details of the Mayor's engagements for Mehefin/June 2019 (CF1 page 4)
 - (b) Details of forthcoming meetings of the Council and its committees / sub-committees (CF1 page 5)
 - (c) CVSC and OVW mail sent to members by email.
 - (d) To receive a copy of the Agenda for the recent meeting of the Conwy Access group (CF1 page 6-9)
 - (e) To receive a copy of an email from Planning Aid Wales with a recent training session which was held on the 22nd May 2019 and a forthcoming session in Llanrwst on the 11th June 2019 (CF1 page 10-16)
 - (f) To receive a letter from Dial a Ride with regard to their forthcoming Annual General Meeting to be held on the 29th July 2019 with an invitation to the event (CF1 page

- 17)
- (g) To receive the final Report from Local Democracy and Boundary Commission for Wales with the final stage of the review of elector arrangements for the County Council (CF1 page 18-27)
- (h) To receive and consider a request from Cllr McCoubrey for the Town Council to consider funding Community skips (CF1 page 28)
- (i) To receive and consider a request from the Abergele Appeal Committee of the Eisteddfod for the remaining balance from the approved £55 of £2301.00 (CF1 page 29-30)
- (j) To receive a letter from St Kentigern with a request for a donation (CF1 page 31)
- (k) To receive a letter from Abergele Rotary Club with a request for a street name (CF1 page 32)

10. **Quotes**

- (a) To receive, consider and approve the Minutes from the meeting of the Parks, Street Scene and CCTV meeting and to approve the request under Min No: 767/18, for the installation of two hanging basket columns at the bottom of St George Road (Confidential file page 1-10)
- (b) To receive and consider a quotation for the repair of the wall in the main chamber (Confidential file page 11-26)

11. **Internal Audit and Annual Return for 2017/18**

- a) To receive a copy of the Statement of Accounts for 2018/19 (added to dropbox 24/05/18)
- b) To receive a report from the Internal Auditor with an overview of the Annual Accounts for 2018/19 (added to dropbox 30/05/19)
- c) To approve and sign the Statement of Accounts for 2018/19, subject to External Audit (added to dropbox 21/05/19)
- d) To approve and sign the Annual Return for 2018/19 together with the Annual Governance Statement (added to dropbox)

12. **Housekeeping**

To receive and consider an email from Cllr Wood with regard to the distribution of confidential papers (CF1 page 33-34)

13. **Items Deferred from the Annual Meeting:**

- a) To receive confirmation that the Town Council holds the relevant insurance cover in respect of all insurable risks – see recommendation from the Internal Auditor's report above for the amount to be increased to £270,000 (document added to drop box 30/05/19 page 5) (CF1 page 35)
- b) To review the subscriptions to other bodies (CF1 page 36)
- c) To review the Council's complaints procedure (CF1 page 37-38)
- d) To review the Council's Policies, procedures and practices in respect of obligations under the Freedom of Information and Data protection legislation (added to dropbox 22/05/19 & 26/01/18)
- e) To review the Employment Policy and procedures (added to staffing folder in the dropbox)
- f) To review the Council's expenditure incurred under s.137 of the Local Government Act 1972 and the Power of Well-being (see page 8 of the Statement of Accounts added to dropbox 24/05/19)
- g) To review the Terms of Reference for Committees (added to dropbox 30/05/19 (Terms of Reference))

14. **Membership of Sub-Committees for 2019/20**
 - (a) To review the existing Sub Committees (CF1 page 39-40)
 - (c) To review the membership of each Committee
 - (d) Members wanting to vacate a seat
 - (e) Members to fill vacancies

15. **Representation on Outside Bodies**
 - To consider and approve the Council's representatives on Outside Bodies for 2019/20 (CF1 pages 42)

16. **Members Details**
 - (a) To review members details and amend accordingly (CF1 page 43-44)(Confidential file page 27-28) (Please see separate sheet for returning)
 - (b) Reminder to members that the letter regarding members allowance details sent out 7th March 2019 requires that the confidential details are to be confirmed in order for the payment to be processed.

17. **Revised list of Councillors as at May 2019**

To receive a revised list of Councillors in order of seniority for the Members Information file (CF1 page 45)

18. **Y diweddaraf gan Gynghorwyr Sir – Update from County Councillors**
 - Derbyn adroddiadau ysgrifenedig a llafar gan Gynghorwyr Sir / To receive written and verbal reports from County Councillors

19. **Cofnodion - Minutes**
 - DERBYN cofnodion y cyfarfodydd / pwyllgorau canlynol/ To RECEIVE the Minutes of the following Meetings / Committees:
 - a) General Purpose and Planning meeting held on the 18th April 2019
 - b) Policy & Finance Committee meeting held on the 18th April 2019
 - c) Executive Committee meeting held on the 18th March 2019
 - d) Parks, Street Scene and CCTV Sub Committee meeting held on the 25th March 2019
 - e) Christmas Decoration Sub Committee meeting held on the 28th February 2019
 - f) Events Sub Committee meeting held on the 21st January 2019
 - g) Newsletter Sub Committee held on the 4th March 2019
 - h) Place Plan Committee meeting held on the 28th March 2019
 - i) Police Liaison Sub Committee meeting held on the 17th December 2018
 - j) Local Government Sub Committee meeting held on the 4th March 2019

20. **Letters of thanks**
 - a) Llangollen 2019
 - b) Clerks & Councils Direct
 - c) Itaca Open Day
 - d) St. Kentigern
 - e) Boundary Commission for Wales