

Abergele Town Council

AGENDA

The Ordinary Meeting of the Council to be held on Thursday 2nd March 2017 at 6.45pm in the Town Hall, Llanddulas Road, Abergele.

1. **Attendance Register**

2. **Apologies for Absence**

3. **Declaration of Interest: Code of Conduct**

Members were reminded that they must declare the **existence** and **nature** of any personal interests (using the form provided for this purpose).

4. **Visitor to the Council**

To welcome Victoria Kelly, Rural Housing Enabler from Group Cynefin to the meeting, who will be providing members with an overview of the affordable housing scheme for local first time buyer residents.

5. **Announcements from the Mayor**

(a) An update following the recent Open Event

6. **Minutes**

To receive, approve and sign as a correct record the Minutes of the last Ordinary Meeting of the Council, held on the 2nd February 2017

7. **Matters arising on those minutes**

(a) An update from CCBC with regard to the removal of the tree stump on St David's Road Abergele, deferred from last meeting (CF1 page 1)

8. **Correspondence**

- To RECEIVE and CONSIDER the following items of correspondence:

- (a) Mayor's Diary - details of the Mayor's engagements for March 2017 (CF1 page 1a)
- (b) To receive details of forthcoming meetings of the Council and its committees / sub-committees (CF1 page 2)
- (c) To receive the CVSC and OVW mail from 10th February to the 22nd February 2017
- (d) To receive, consider and approve for the Clerk to attend the OVW/SLCC event in July 2017 (CF1 page 3)
- (e) To receive the notice of the forthcoming AGM of the North Wales Play Association (CF1 page 4)
- (f) To receive an email from OVW with regard to the 2018 Review (CF1 page 5-9)
- (g) To receive a copy of the Minutes from the last meeting of the Conwy Voluntary Access group (CF1 page 10-11)
- (h) To receive an email from a local business with regard to a graffiti session at Itaca (CF1 page 12-14)
- (i) To note an email from Gwyrch Trust (CF1 page 15)
- (j) To note an email from OVW with regard to a presentation at the recent OVW meeting (presentation added to dropbox)(CF1 page 16)

- (k) To receive and consider an email from Wales Audit office via OVW with regard to Good Practice Exchange programme of Events (CF1 page 17-19)
- (l) To receive an email from the Regional Emergency Planning Officer of North Wales Councils with regard to a survey (CF1 page 20)
- (m) To receive an email from CCBC with reference to a meeting on the 1st June 2017 regarding the Conwy Electoral Review 2017 (CF1 page 21)
- (n) To receive and consider an email from a local business with regard to the Water Street car park (CF1 page 22)
- (o) To note an letter from CCBC with regard to an Enforcement Notice for Bryn Coed (CF1 page 23)
- (p) To receive an email from CCBC with regard to a request for an update on Pentre Mawr Park becoming a Field in Trust (CF1 page 24-26)
- (q) To receive the Training programme from OVW for March (CF1 page 27-29)

9. **Nominations**

- To receive and consider nominations for the Office of Mayor and Deputy Mayor for 2017/18, in preparation for the Annual Meeting, to be held on the 11th May 2017

10. **Mayoral Allowance**

To adopt the revised Policy on the procedure for issuing, monitoring and distribution of the Mayor's allowance for 2017/18 (CF1 page 30-32)

11. **Housekeeping**

- (a) E-mail - the preferred method for emailing as a member of the Town Council is using the Town Council email address, as the secure address for Data Protection
- (b) Request for information to be added to an Agenda – if a member wishes to request that an item is added to an Agenda the correct procedure is to forward the request to the Clerk for including on the next appropriate Agenda, the Clerk can decline to add an item to an Agenda under the Local Government Act 1972
- (c) Deferring items – if a member wishes for items to be deferred, the request should be made in writing (or by email) to the Clerk and the Clerk will inform the Council. The decision is then for the Council/Committee

12. **Confidential item**

In accordance with the Public Bodies (Admission to Meetings Act) 1960 and with Standing Order no.68, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and instructed to withdraw.

- (a) To receive an email from a local business with regard to a planning application (Confidential file page 1-2)
- (b) To receive an update with regard to Min No: 493/16 (Confidential file page 2a)

13. **Leave of absence**

To receive an update from the Clerk with regard to a Leave of absence for Cllr D. Meredith (to be tabled at the meeting)

14. **Quotation**

To receive and consider the quotations below deferred from the last Policy & Finance Committee Min No: 495/16 for approval:

- (a) MWT Civil Engineering (Confidential file page 3)
- (b) CCBC (Confidential file page 4-5)

15. **Draft Minutes**

To receive consider and approve the Draft Minutes from the following committees:

- (a) Marketing & Promotion Sub Committee held on the 15th February 2016
 - (i) Min No: 553/16 – to approve the RECOMMENDATION
 - (ii) Min No: 554/16 – to approve the RECOMMENDATION (Confidential file page 6-7)
 - (iii) Min No: 556/16 – to approve the RECOMMENDATION (Confidential file page 8-9)

- (b) Confidential Minutes from the Staffing Sub Committee meeting held on the 6th February 2016
 - (i) Min No: 539/16 – to approve the RECOMMENDATION
 - (ii) Min No: 540/16 (ii) – to approve the RECOMMENDATION

16. **Update from County Councillors**

- To receive written and verbal reports from County Councillor

17. **Minutes**

- To RECEIVE the Minutes of the following Meetings / Committees:

- (a) General Purpose & Planning Committee held on the 19th January 2017
- (b) Policy & Finance Committee held on the 19th January 2017
- (c) Confidential Staffing Committee meeting held on the 10th October 2016
- (d) Marketing & Promotion Sub Committee Meeting held on the 13th October 2016